

**Mansfield Area AA Intergroup Meeting
Executive Committee Meeting Agenda**

Dec 1, 2024, 5:00 PM

1. Call to Order Chairman
Open with Serenity Prayer and Tradition 2
 2. Roll Call Secretary
Members present and Meetings represented
 3. Minutes of Nov 3, 2024, motion needed Secretary
 4. Financial Report for Nov 2024, motion needed only for audit Treasurer
 5. Committee Reports as directed by the Chairman Committee Chair
Committee Chairs will present information, not have committee discussions during business meeting.
 - Archives Chris B
 - Literature Bob T
 - Public Information & Technology Larry D
 - Phone Marilyn B
 - Entertainment Sean
 - Hospitals & Institutions Adam ?
 - Intergroup Outreach Lorie F
 6. Open Business Chairman
 - Any current business not covered by a committee.
 - Material Inventory
 - How to Binders, Phone complete
 - 2nd for all positions, Treasurer, Phone, and Literature all have 2nd
 - Office door lock and keys replacement, is list posted?
 7. New Business or considerations Chairman
 - Anything a member needs to bring up.
 8. Adjourn *Motion needed* Chairman
- Next meeting **Jan 5, 2025**, 5:00 PM, Mansfield Area Intergroup Office.